

Problem Statement Template

The purpose of this project is to

_____ (Outcomes)

[e.g.: determine and evaluate customer satisfaction
reduce the cost of inventory
reduce the cost of keeping business records
determine the most accurate forecasting method
reduce cycle time
improve process efficiency]

by

_____. (Actions)

[e.g.: conducting a customer satisfaction survey
implementing and evaluating an ABC inventory system
implementing and evaluating a database system
implementing and evaluating three forecasting methods
implementing and evaluating process improvements]

Note: Read the first sentence of the project abstracts. Most of them fit this template.