



**Cal Poly Pomona
PeopleSoft Student Administration
February 2004**

Admissions is now live in PeopleSoft!

Beginning Tuesday, January 20, Admissions processing went live in PeopleSoft Student Administration. Admissions processing includes:

- Application entry
- Admission checklists
- Admissions letter generation
- Mentor (XAP) application uploads

Meeting this project milestone was the direct result of the contributions from the following folks:

- Pachune Herrod
- Ru Kramp-Gil
- Tim Raymond
- Darlene Mims
- Maria Rivera
- Scott Duncan
- Dr. George Bradshaw
- Karin Schott
- Bev Geuting
- And, Bob Hancock, George Trindle, and Mauricio Calderon

Advisors can now view applicant information on the Web

Now that updates to applicant data and uploads of recently received applications are processed in PeopleSoft, advisors are able to access admissions data, test scores, etc. via our new web services, BroncoDirect.

Refer to "I heard it through the Grapevine" on page 4 regarding the status of IVR and the Banner CGIs.

**Announcing the Debut of
*BRONCODIRECT***

On February 2, 2004, BroncoDirect was debuted to our campus community for web self-service. Initially, BroncoDirect will provide Admissions information for campus applicants and advisors. Applicants will be able to check their personal information as well as their admission status.

Additional features will continue to be added, as additional functionality is implemented. By Summer Quarter, BroncoDirect will allow students to view their financial aid, holds, registration appointments, student account information, as well as register for classes. In that same time frame, faculty will be able view information on their advisees and their class schedules, as well as submit grades.

Campus users will be notified of their login information via email once they have been authorized for BroncoDirect services.

✂ Mark these dates!

The go-live dates for our new PeopleSoft Student Administration system are as follows...

| | |
|----------------------------------|------------------|
| ✓Prospect..... | December 8, 2003 |
| ✓Admissions..... | January 20, 2004 |
| Financial Aid | March 2004 |
| Catalog & Schedule | March 2004 |
| Transfer Credit | April 2004 |
| Registration | April 2004 |
| Tuition Calculation..... | April 2004 |
| Cashier/Payments..... | April 2004 |
| Student Fee Bill..... | May 2004 |
| Disbursement: | June 2004 |
| Grading | June 2004 |
| Advisement/Degree Progress | Oct. 2004 |



BroncoDirect: It Takes a Team

Bringing up a new web-based service was not a simple task. It took many hours from staff throughout the university and the CSU/CMS staff, to not only make it technically happen but to develop and publish the content. Please congratulate the following folks for enabling this new service for our campus:

Rose Kukla (Student Affairs)
Irene Callaci (Student Affairs)
Marvin Campbell (I&IT)
Curtis Clark (I&IT)
Peter Deutsch (I&IT)
Ken Diliberto (I&IT)
Williams Espino (HR)
Mike Fowler (I&IT)
Bob Hughes (Financial Aid)
Brian Jenkins (Finance)
Jerry Lerma (I&IT)
Dave Lyon (I&IT)
Carin Ruiz (I&IT)
Karin Schott (I&IT)
Jane Self (HR)
May Tang (I&IT)
Betty Wu (I&IT)
from CMS: George Mansoor, Patrick Allen and Linda Shantar
and from Cedar: Sandra Pearson, Robert Hancock, George Trindle, and Krishna Vishnubhotla

EUA Corner

The End User Assistance team has been exceptionally busy.

In January, training was conducted for Financial Aid, Admissions and Course Catalog/Class Schedule.

For the month of February, Academic Advisement has also started training by presenting demo's to their staff to get them familiar with the screens and functionality. Some hands-on lab sessions have also been provided. The Financial Aid module has held three hands-on training for their staff as well as three sessions for areas outside the Financial Aid office. The Class Schedulers have been busy being trained on building the class schedule. They are building the Summer 2004 class schedule. Student Records continues with their training their staff for their upcoming go-live.



The module leads have done an excellent job in preparing training materials and delivering the training. Please congratulate the following folks for all of their efforts: Bob Hughes, Lucy Carreras, Ashley Thai, Pachune Herrord, Nancy Hendricks, Nancy Condosta, Teng Thumbutu, Jason Shaw, Jennifer Andelin, and Sheryl Cincush.

Frequently Asked Questions

Now that we are live with PeopleSoft, below is a list of frequently asked questions that we have received:

Why don't I have access to BroncoDirect?

As of February 2004, the only people with access to BroncoDirect are applicants and advisors that view applicant status. BroncoDirect is a phased implementation and as more data is added people with a business need will be added.

I have been emailed my BroncoNumber and password. Where can I sign in?

You can access BroncoDirect at the following address:

<https://brncodirect.csupomona.edu>

What do I need to view BroncoDirect?

Since BroncoDirect is a web-based application a PC or Macintosh, any computer with a browser to access the Internet can access BroncoDirect. The computer's browser must be Internet Explorer 5.5 or above or Netscape Navigator 4.7 or above.

For more information on Desktop Requirements, please click the following url: <http://www.csupomona.edu/~psp/PeopleSoft%20Desktop%20Configuration%20Standards.pdf>

Will BroncoDirect ever be down?

BroncoDirect has scheduled maintenance every Tuesday from 6:00PM-8:00PM. During these times any patches or fixes will be applied. You will receive a message that it is unavailable if you try to navigate to <https://brncodirect.csupomona.edu> during this time period.

What about the Banner CGIs?

Ultimately, the information provided via the Banner CGIs will be transitioned to BroncoDirect. During this transition period, the Banner CGIs will continue to provide information that is still being processed in Banner. However, once the information is transferred into the PeopleSoft Student Administration System, the most current information will be provided in BroncoDirect. For example, as of 2/2, admissions data is provided in BroncoDirect and all other information, still remaining in Banner, is still current via the Banner CGIs. The next function to transition will be Financial Aid checklists on 3/1.

Will we still have a Voice Response System?

Yes! Cal Poly Pomona will continue to have voice response system which will provide information to applicants and current students.

Our voice response system is being transitioned to PeopleSoft Voice Response System. Currently, the admissions module has been transitioned to the PeopleSoft voice response system to be transitioned as those modules to live.



Where can I get more information?

The Project Office hosts a project website (www.csupomona.edu/psp) with information related to all of our PeopleSoft applications (HR, Finance and Student Administration). Information is available related to our project status, prototyping process and decisions, as well as archives of information related to our prior implementations. For any questions or concerns regarding Cal Poly Pomona's PeopleSoft project or our current SA implementation, contact:

- Carol Heins-Gonzales, Project Director, at x6335 or Email at *cheins*
- Rose Kukla, Student Implementation Manager, at x6376 or Email at *rkukla*