



SA Implementation Council Meeting Summary

California State Polytechnic University Pomona

Meeting Logistics

Title	SA Implementation Council
Purpose	Issue and Topics related to CMS/PeopleSoft HRSA Version 8.0 Implementation
Date	Wednesday, March 12, 2003
Time	2:00 to 3:00 PM
Location	Building 13C
Participants	Tom Adamski, Zainab-Al-Shabibi, Dr. George R. Bradshaw, Stephanie N. Doda, Carol Heins-Gonzales, Brian K. Jenkins, Walter Kisner, Rose Kukla, Jane Self, Kathleen A. Street, George Trindle

Agenda

Topic	Led By
1: Action Item Review	Carol
2: CMS Project Audit	Stephanie
3: Module Status	Walter/Rose
4. SA Project Issue Log	Walter/Rose
5. Go Live Dates	Walter/Rose
6. Team Training	Rose
7. Backfill Plan	Rose Kukla
9. Future Meetings	
<ul style="list-style-type: none"> ▪ SA Implementation Council Meeting – 4/9/03 in Financial Aid Conference room 	

Summary of Discussion

1) Action Item Review

16. George and Tom are coordinating this process. Current issues with Biodemo data are being coordinated with Z in the Registrar's Office.

2) CMS Project Audit

Stephanie provided copies of the CMS Fact Sheet and a summary of the audit. Any questions received regarding the audit should be directed to Public Affairs who will coordinate with Mike Berman. Mike Berman has been assigned as our campus representative to address questions regarding the CMS audit.

3) Module Status

- Academic Structure has completed their IDP configurations. There are a few follow up items being resolved.
- Campus Community. IDPs completed. There are a few follow up items being resolved as needed by the group.
- Student Records. IDPs started 2/27.
- Financial Aid. IDPs started 3/3.
- Student Financials. IDPs started 3/11.
- Admissions. IDPs start 3/25.
- Reporting. Rose and Walter are working with the Core Team to develop strategies for addressing functional reporting, departmental reporting as well as external reporting.

4) SA Project Issue Log

2. PS Enrollment Appointment assignment process will not adhere to CPP policy of assignment order by last 3 digits of SSN. Rose is working with the various parties to develop a policy change recommendation.

4. Tom is exploring various options.

5). Go Live Dates

Walter distributed the current go-live dates scheduled for the project.

6) Team Training

The new EUA person will be coordinating the enrollment of team members based on curriculum approved by Rose (for the functional folks) and Tom (for the technical folks).

7) Backfill Plan

All backfill plans submitted were approved. See Budget Services to establish the necessary position numbers so that no budget transfers will be necessary.

8) Future Dates

- Next SA Implementation Council Meeting 4/9/03 in Financial Aid Conference room. Notice the room change.

Action Items

Date Initiated	Activity	Responsibility	Target Date	Status
12/11/02	16. Consolidate existing process guidelines for correcting data.	George/Tom		C

Legend: N-new, IP-in progress, P-pending, C-completed