



SA Implementation Council Agenda

California State Polytechnic University Pomona

Meeting Logistics

Title	SA Implementation Council
Purpose	Discuss Status of CMS/PeopleSoft SA Version 8.0 Implementation
Date	Wednesday, November 12, 2003
Time	2:00 to 3:00 PM
Location	Financial Aid Conference Room
Participants	Thomas Adamski, Dr. George R. Bradshaw, Robert L. Charles, Arleen Elseroad, Carol K. Heins-Gonzales, Brian K. Jenkins, H'Sundiata Keita , Walter Kisner, Rose Kukla, Carin Ruiz, Ann Overman-Scott, Melanie S. Saracco, Jane Self, Kathleen A. Street, George Trindle Absent: Stephanie, Robert L. Charles, Mary

Agenda

Topic	Led By
1: Action Item Review	Carol
2. Upcoming Go-Live Dates <ul style="list-style-type: none"> ▪ Catalog/Schedule ▪ BioDemo information ▪ Prospect 	Carol
3. Module Issues	Implementation Managers
4. Communication Issues	Carol
6. Future Meetings <ul style="list-style-type: none"> ▪ SA Implementation Council Meeting – 12/10/03?? in Financial Aid Conference room 	

Action Items

Date Initiated	Activity	Responsibility	Target Date	Status
4/09/03	17. Evaluate PeopleSoft functionality related to Academic Standing.	Rose, Kathy and Walter	5/14/03	C
6/11/03	24. Review admission go-live dates	Rose Walter George	7/9/03	C
10/8/03	29. Review admission changes and if they are reflected in baseline or if campus modifications are required	Walter Tom	10/8/03	
10/8/03	30. Research concern that EPOS will not support permission numbers (override tickets).	Z Tom		
10/8/03	31. Discuss pros/cons and future action plans related to electronic checks for admission fees, transcript fees, etc. George has talked to ZAP. Tom is researching more information w/TouchNet. Take to AVP council for discussion. Rose will coordinate with Brian and George to get the necessary facts.	Stephanie George Rose Brian Tom		
10/8/03	32. Call a meeting related to the photo id and the key field, which is currently PIDM.. issuing new cards, effects on door access.	Stephanie Carol	10/03	C
10/8/03	33. Need to resolve any unknowns with external org table.	George Bob C.		
10/8/03	34. The clearing and posting of degrees for Spring 2004. Identifying an alternative method. IRP also requires the need to reconcile for their reporting.	Rose Walter Arleen		
10/8/03	35. Time module and is relation to exam schedules needs to be researched and any gaps noted with associated alternatives.	Walter		
10/8/03	36. Discuss various training plans at SAIC. Address question for an overall student self-services class as well as for faculty.	Carin	11/11/03	C

Legend: N-new, IP-in progress, P-pending, C-completed

Parking Lot

Item	Description (date added)	Responsibility	Status
1.	Re-review student timeline for admissions orientation, and registration (7/9/03)	George & Zainab	
2	Need a business process in place for scheduling jobs and determining access		

Action Item Review

29. Walter needs to confirm with Bob Hancock that PeopleSoft will accommodate the changes.
30. Z provided Tom update. Walter will forward Fresno's actions. Fresno informed their students and faculty that the permission numbers can only be used with Web registration. It was also stated that it may be a new supported feature. Walter will follow-up.
31. Tom researched and developed the appropriate fit-gap analysis. We are currently waiting for appropriate decisions regarding scope, equipment and costs. We need a follow up meeting to make the appropriate decisions. EPOS and TouchNet are options. EPOS is currently not supported by PeopleSoft but promises to be soon.
32. Completed. One Card will be support as part of the Identity Management/LDAP system.
33. Won't know if they got added to Banner until the next cycle.
34. Will be importing grades from PeopleSoft to Banner in a back-interface to help with Spring. A long-term strategy needs to be developed as part of the Advising Module.
35. No status. Will know when we get to prototyping that segment.
36. Completed as of this meeting. Carin distributed the current training schedule. Stephanie volunteered to help coordinate faculty training regarding grading. The group provided Carin feedback on the spreadsheet she distributed.

Issues/Concerns

- Melanie expressed concerns regarding Financial Aid issues (mass change). Melanie will let Carol know if she wants a Financial Aid specific meeting with Carol to discuss their concerns.
- Melanie expressed concerns regarding the inconsistencies between the timesheet rollout planned by HR, which won't be using BroncoDirect, and the regular student self service using BroncoDirect. Carol expressed that HR is not part of the initial BroncoDirect scope. We hope that HR can be a pilot if it works out. However, the priority, as agreed upon previously, SA self service is priority.
- Module Leads have expressed concerns that they are “poo-poo'd”. Carol and Rose will reflect to improve this. Carol also volunteered to have individual meetings with Module Leads and Implementation Managers to discuss and resolve issues.
- Kathy expressed concerns that Functional Manager's need to be involved with the Module Leads to stay abreast of project status and concerns.
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