



SA Implementation Council Agenda Minutes

California State Polytechnic University Pomona

Meeting Logistics

Title	SA Implementation Council
Purpose	Discuss Status of CMS/PeopleSoft SA Version 8.0 Implementation
Date	Wednesday, August 13, 2003
Time	2:00 to 3:00 PM
Location	Financial Aid Conference Room
Participants	Thomas Adamski, Dr. George R. Bradshaw, Robert L. Charles, Stephanie N. Doda, Arleen Elseroad, Carol K. Heins-Gonzales, Walter Kisner, Rose Kukla, Carin Ruiz, Melanie S. Saracco, Kathleen A. Street

Agenda

Topic	Led By
1: Action Item Review	Carol
2. Module Status and Issues	Implementation Managers
3. Review academic structure and plans	Rose/Walter
4. Continuing Education – Added Scope	Rose
5. Reporting/Data warehouse Status	Carol
6. Portal Update	Carol
<ul style="list-style-type: none"> • Name, Team, Scope, Gap Analysis 	
4. Communications	Carol/Rose
<ul style="list-style-type: none"> • Focus Groups, Bronco Fusion, Fall Conference 	
5. Open discussion	
6. Future Meetings	
<ul style="list-style-type: none"> ▪ SA Implementation Council Meeting - 9/10/03 in Financial Aid Conference room ▪ HRSA Security Administration Meeting- 8/13 3pm 	

Action Items

Date Initiated	Activity	Responsibility	Target Date	Status
4/09/03	17. Evaluate PeopleSoft functionality related to Academic Standing.	Rose, Kathy and Walter	5/14/03	C
6/11/03	24. Review admission go-live dates	Rose Walter George	7/9/03	C
7/9/03	25. Review academic structure and plans at SAIC meeting 26. *Academic structure is complete as of the 8/13/2003 meeting, The plans will be reviewed at the 9/10/2003 meeting.	Rose Walter	8/13/03	IP
7/9/03	27. Provide Melanie with scholarships meeting notes/decisions	Walter	8/13/03	C
8/13/03	28. Carol will contact CMS regarding a two-alk about the sub-plans at the next meeting.	Carol	9/10/2003	N

Legend: N-new, IP-in progress, P-pending, C-completed

Parking Lot

Item	Description (date added)	Responsibility	Status
1.	Re-review student timeline for admissions orientation, and registration (7/9/03)	George & Zainab	
2	Need a business process in place for scheduling jobs and determining access		

Summary

1.2 Admissions

Ecoms Interface. Need ability to have email to send email and track status. Ecoms is used as the mail engine currently to send email to students. PeopleSoft doesn't provide an Email engine to send email from within PeopleSoft. Outreach wants to be able to move data between Ecoms and PeopleSoft for prospect data. Outreach wants to be able to track what was sent to whom. PeopleSoft can provide that in checklist functions and communications. PeopleSoft can send it but there is no confirmation that it is received. Outreach wants to be able to keep Ecoms and PeopleSoft in sync. To create efficiently create this link between Ecoms and PeopleSoft, would require a database link. Ecoms can do surveys and track events and RSVPs. Seven campuses

currently use Ecoms. Need to talk to CMS regarding a two way link. Rose will bring it up at a SAFT meeting. We will still move forward on the one-way interface as planned.

Photo ids. Current photo ids use PIDM as the unique identifier. We will be moving from PIDMS to another unique identifier. There may be an issue with the buildings access since building access is based on id cards. There should be a campus-wide transition which should happen next year. Also issue with access to picture. Student Affairs will be starting the bi-annual review of FERPA, which Tomas will be announcing this effort. The use of the picture will be addressed. Stephanie mentioned that I&IT may be taking the charge regarding re-carding everyone. Additionally, the costs will be an issue.

Human Resources. Rolled out a second phase of their self-service pilot. Been receiving feedback. Trying to figure out how to get folks to make the training material more accessible.

IRP. See database

Transfer Credit/Advising. Looking at EDI processing developing plan. Kathy present the scope of major to dean's council. The Dean's Council recommended that we rollout by college. The current list is Collins, Business, and Engineering first. Since we are limited to approximately 15 majors, Arleen will be talking to Dr. Holman regarding what can be finished within the scope of this project.

I&IT Applications. Karin and Abel are working on data conversion and 4 DBAs. Sub project for IVR capability for admission in January for PeopleSoft as well as for the other areas following. There will be an issue with multiple phone numbers during the cut over period. We are addressing an issue with a gap for parking functionality. Batch processing needs to be evaluated to deal with access and coordination. Walter stated that we will need a business process in place for scheduling jobs. I&IT and CMS currently monitors the process schedule.

Financial Aid. Asked regarding concern that not enough functional people were involved. Carol Heins-Gonzales

End-user assistance. Beginning to receive questions and asked to review documents. The next EUA meeting will be tomorrow morning.

Academic Structure Map. Rose distributed the academic structure to ensure that everyone reviewed it. Sub plans will be distributed at the next meeting.

Continuing Education. All credit courses extended university has been added to scope.