



# CMS Monthly Status Report

May-2002

Cal Poly Pomona

HR 7.6 FIS 7.5 Production Status Detail

FIS Production Process	App Version	Frequency	Due Date	Last Cycle Completed and Date Completed
Payroll Posting	7.5	10th working day	05/15/02	04/2002 - 05/09/2002
Accounting Close - Month	7.5	10th working day	05/15/02	04/2002 - 05/15/2002
FIRMS Extract/Submittal	7.5	Quarterly	06/30/02	Working on 3rd Qtr
1099's to vendors	7.5	Last day of January	01/31/02	2001 Mailed 01/31/02
1099's to IRS	7.5	First Day of April	04/01/02	2001 Mailed 02/28/02
Accounting Close - Year	7.5	Last day of July	07/31/02	N/A

HR Production Process	App Version	Frequency	Due Date	Last Cycle Completed and Date Completed
LCD Distribution / GL Interface	7.6	Monthly	05/15/02	04/2002 - 05/09/2002
PIP Interface from PS HR	7.6	Monthly	05/15/02	04/2002 - 05/15/2002
ESP Submission	7.6	Monthly	05/15/02	04/2002 - 05/09/2002

SA Production Process	App Version	Frequency	Due Date	Last Cycle Completed and Date Completed
Admissions Appl Backlog	8.0	Quarterly	06/01/02	N/A
Financial Aid Disbursements	8.0	Quarterly	06/01/02	N/A

**Recent Activity / Accomplishments (Last 30 Days):**

- (1) HR - Technical Review of current Time & Labor process was conducted by one of the original functional developers
- (2) HR - applied emergency fix to Production Database for ESP Submissions
- (3) Finance - completed on campus PeopleSoft training for Query/Crystal and nVision using Query and nVision for GL
- (4)
- (5)
- (6)
- (7)

**Key Upcoming Activities (Next 30 Days):**

- (1) HR - ACES Certification is in process
- (2) Finance - emergency fix released 5/31/02, will apply to Release 19 and move R19 to Production Database
- (3) Establishing new project office in June
- (4)
- (5)
- (6)
- (7)

**Current Issues / Concerns:**

- (1) Finance - Reporting Database urgently needed to offload SQL's from Production Database
- (2) Finance - liquidation of POs needs to be an automated process rather than the current manual process
- (3) Finance - year-end close
- (4)
- (5)
- (6)
- (7)