

**Cal Poly Pomona University Library
Special Collections
909-869-2087**

Transfer of Records to the University Archives

Unit: _____

Contact: _____

Phone number: _____

The Unit listed above hereby transfers to the Cal Poly Pomona University Library the following records (give number, description, years covered) for the University Archives:

The records described above may be made available for research and public use according to the established procedures of the Cal Poly Pomona University Library, subject only to those restrictions specified below:

The Cal Poly Pomona University Library may dispose of duplicate or unwanted items as it sees fit, except as specified below:

Representative of Unit

Date

The Cal Poly Pomona University Library acknowledges this transfer of materials in accordance with the conditions specified above.

For the Cal Poly Pomona University Library

Date