

**Prior Year
(2004)
Annual
Report
Summary**

Part I

State Agency Name: California State University Pomona
Address: 3801 West Temple Avenue Pomona, CA 91768
Director: George Lwin
Title: Director, Facilities Management
Recycling Coordinator: Monika Kamboures
Address: 3801 West Temple Avenue Pomona, CA 91768
Work Phone: (909) 869-6705
Fax Number: (909) 869-4850
Email Address: mkamboures@csupomona.edu
Total Employees: 2,130
**Total Visitors, inmates,
etc :** 17,810

Part II

Facility	Contact Person
California State Polytechnic University Pomona 3801 West Temple Avenue Pomona, CA 91768 Number of Employees: 2130	Monika Kamboures 3801 West Temple Avenue Pomona, CA 91768 Phone: (909) 869-6705 Ext: 0 Fax: (909) 869-4850 Email: mkamboures@csupomona.edu
Total Employees: 2130	

Part III Section 1

Summary of Program Information

Program	Existing	Planned/ Expanding	Tons
Business Source Reduction	X	X	98.110
Material Exchange	X	X	18.102
Salvage Yards		X	0.000
Other Sources		X	0.000
Beverage Containers	X	X	0.673
Cardboard		X	0.000
Glass		X	0.000

Newspaper		X	0.000
Office Paper (white)		X	0.000
Office Paper (mixed)		X	0.000
Plastics		X	0.000
Special Collection Events		X	0.000
Other Materials		X	0.000
Xeriscaping, grasscycling	X	X	532.700
On-site composting/mulching		X	0.000
Commercial pickup of compostables	X	X	247.350
Food waste composting		X	0.000
Other composting		X	0.000
Tires	X	X	2.545
White/brown goods		X	0.000
Scrap Metal	X	X	46.700
Wood waste	X	X	22.238
Concrete/asphalt/rubble (C&D)	X	X	2,434.870
Rendering	X	X	0.275
Other special waste		X	0.000
MRF	X	X	212.410

Total Tonnage Diverted 3,615.973

Total Tonnage Disposed 2,458.390

Total Tonnage Generated 6,074.363

Overall Diversion Percentage 59.5%
(Tonnage Diverted / Tonnage Generated)

Hazardous Materials (Programs not included in calculations)

Program	Existing	Planned/ Expanding	Tons
Electronic Waste	X	X	(0.478)
Batteries	X	X	(0.290)
Used Oil/Antifreeze	X	X	(8.569)
Paint	X	X	(0.818)
Universal Waste		X	(0.000)
Other Hazardous Waste	X	X	(2.379)

Part III Section 2

This section of the annual report presents the methods in which your agency informed both employees and customers served that a recycling program was being implemented. Below are identified the programs you reported were continued or implemented during 2004.

1. Web Page

2. Brochures, Newsletters, Publications
3. Fliers
4. Fact Sheets
5. Outreach (technical assistance, presentations, awards, fairs, field trips)
6. Seminars
7. Waste Information Exchange
8. Recycled Goods Procurement Training
9. Speakers (staff available for presentations)
10. Technical Assistance
11. College Curriculum
12. Waste Evaluations/Survey
13. Other Promotional Programs

Part III Section 3

Procurement Activities Implemented in 2004

This section of the annual report presents your compliance with the State Agency Buy Recycled Campaign (SABRC). The activities identified below were reported as implemented or continued during 2004. (Note: Completing this section does not meet the [SABRC reporting requirements](#) (PCC Section 12162(b)).

1. Department-Wide Recycled-Content Procurement (RCP) Policy
2. Requiring Recycled- Content Product Certification for All Purchases
3. Annual Submittal of SABRC Report

4. Staff Recycled-Content Procurement Training
5. Proactively Working With RCP Suppliers
6. Other Procurement Activities

Part IV

1. **Is the mission statement of the State agency/large State facility the same as reported in the previous year?**

Yes

If No, what is the new mission statement?

2. **How has the waste stream (i.e. those materials disposed in landfills) changed since the Integrated Waste Management Plan was submitted? (Changes include kinds and quantities of materials disposed in landfills.)**

Recycling programs have been emphasized & advertised. Awareness has increased.

We have a very large number of construction/building programs that are on-going. Therefore our C & D tonnage is very high this reporting year of 2004.

3. **Summarize what [waste diversion programs](#) were continued or newly implemented in 2005.**

All programs from 2003 were continued. Continued Programs include: Co-mingled recycling, greenwaste program, xeriscaping/grasscycling, ink cartridges, cell phone recycling, batteries recycled, C & D, furniture re-use. Cardboard recycling is now in our co-mingled program.

4. **How were the tonnages determined for the materials disposed and diverted? (e.g. waste assessments, per capita generation and extrapolation, actual disposal weights, or actual recycling weights)**

Most tonnage was calculated directly from hauler weight tickets or invoices. The other calculations and conversion numbers came from the CIWMB website. We also weigh specific materials that leave campus. If no information was available, we used conservative estimates.

5. **What types of activities are included in each of the reported programs? (The following link of [category definitions](#) may assist you in answering this question.)**

Many of the recycling programs can be explained by the definition in Part III, Section 1. The source reduction, material exchange, and MRF categories need further explanation.

Source reduction reports the campus' use of the intercampus mail service, double sided printing, use of e-mail instead of paper, toner/inkjet recycling, cell phone recycling, shop towel re-use, and paper reuse from the on campus Graphics department.

The material exchange program for Cal Poly is comprised of a bid sale, a reuse program for other persons on campus, and donated items & furniture. The bid sale is used to ensure reuse of the University's surplus by selling items instead of disposing of these items.

The MRF category includes all of the commingled recycling on campus. The material primarily comes from the blue recycling containers placed next to desks, inside classrooms, and in corridors. This will be the last year we will sort out the beverage containers, as it takes too many dedicated hours to separate. We are now placing them straight into the recycled commingled compactor. This should keep them from being scavenged out of the bins.

6. **Has the State agency/large State facility adopted or changed its waste reduction policy?**

No

If Yes, what is the new waste reduction policy?

7. **What resources (staff and/or funds) did the State agency/large State facility commit toward implementing its Integrated Waste Management Plan in 2005 to help meet the waste diversion goals?**

The campus has a full time recycling coordinator. In addition we have 2 full time recycling personnel. There is an allocation of funds set aside for the printing of recycling and waste reduction educational materials. We have purchased exterior recycling containers to put into high visibility areas. These will be placed soon & put onto a schedule to be picked up; as soon as we can identify the funding for the personnel to do this.