

2003 - Annual Report Survey

Part I

State Agency Name: California State Polytechnic University, Pomona
 Address: 3801 West Temple Avenue Pomona, CA 91768
 Director: George Lwin
 Title: Director, Facilities Management
 Recycling Coordinator: Monika Kamboures
 Address: 3801 West Temple Avenue Pomona, CA 91768
 Work Phone: (909) 869-6705 Ext: 0
 Fax Number: (909) 869-4850
 Email Address: mkamboures@csupomona.edu
 Total Employees: 2,130
 Total Visitors, inmates,
 etc :

Part II

Verified	California State Polytechnic University Pomona 3801 West Temple Avenue Pomona, CA 91768 Number of Employees: 2130	Monika Kamboures 3801 West Temple Avenue Pomona, CA 91768 Phone: (909) 869-6705 Ext: 0 Fax: (909) 869-4850 Email: mkamboures@csupomona.edu
Total Employees: 2130		

Part III Section 1

Summary of program information entered to date.

Diversion Calculations			
Program	Existing	Planned/ Expanding	Tons
Business Source Reduction	X	X	98.110
Material Exchange	X	X	16.330
Salvage Yards	X	X	11.940
Other Sources		X	0.000
Beverage Containers	X	X	0.480
Cardboard	X	X	16.040
Glass		X	0.000
Newspaper		X	0.000
Office Paper (white)		X	0.000

Office Paper (mixed)		X	0.000
Plastics		X	0.000
Scrap Metal		X	0.000
Special Collection Events		X	0.000
Other Materials		X	0.000
Xeriscaping, grasscycling	X	X	532.700
On-site composting/mulching		X	0.000
Commercial Pickup of Waste	X	X	639.970
Food waste composting		X	0.000
Other composting		X	0.000
Tires	X	X	6.500
White/brown goods		X	0.000
Scrap Metal	X	X	61.600
Wood waste	X	X	3.300
Concrete/asphalt/rubble (C&D)	X	X	1,049.260
Rendering	X	X	58.110
Other special waste		X	0.000
MRF	X	X	261.410
Tires		X	0.000

Total Tonnage Diverted 2,755.750

Total Tonnage Disposed 2,733.900

Total Tonnage Generated 5,489.650

Overall Diversion Percentage 50.2%
(Tonnage Diverted / Tonnage Generated)

Hazardous Materials (Programs not included in calculations)			
Program	Existing	Planned/ Expanding	Tons
Electronic Waste	X	X	(2.850)
Batteries	X	X	(0.780)
Used Oil/Antifreeze	X	X	(1.580)
Paint	X	X	(0.740)
Universal Waste	X	X	(0.540)
Other Hazardous Waste	X	X	(1.370)

Part III Section 2

This section of the annual report presents the methods in which your agency informed both employees and customers served that a recycling program was being implemented. Below are identified the programs you reported were continued or implemented during 2003.

1. Web Page
2. Brochures, Newsletters, Publications
3. Fliers
4. Fact Sheets
5. Outreach (technical assistance, presentations, awards, fairs, field trips)
6. Seminars
7. Waste Information Exchange
8. Recycled Goods Procurement Training
9. Speakers (staff available for presentations)
10. Technical Assistance
11. College Curriculum
12. Waste Evaluations/Survey
13. Other Promotional Programs

Part III Section 3

Procurement Activities Implemented in 2003

This section of the annual report presents your compliance with the State Agency Buy Recycled Campaign (SABRC). The activities identified below were reported as implemented or continued during 2003. (Note: Completing this section does not meet the SABRC reporting requirements (PCC Section 12162(b)).

1. Department-Wide Recycled-Content Procurement (RCP) Policy
2. Requiring Recycled- Content Product Certification for All Purchases
3. Annual Submittal of SABRC Report
4. Staff Recycled-Content Procurement Training
5. Proactively Working With RCP Suppliers
6. Other Procurement Activities

Part IV

1. **Is the mission statement of the State agency/large State facility the same as reported in the previous year?**

Yes

If No, what is the new mission statement?

2. **How has the waste stream (i.e. those materials disposed in landfills) changed since the Integrated Waste Management Plan was submitted? (Changes include kinds and quantities of materials disposed in landfills.)**

Through the years our tonnage fluctuates proportional to the number of construction

projects taking place on campus. All other tonnage is relatively consistent.

3. **Summarize what waste diversion programs were continued or newly implemented in 2003.**

All of the programs from 2002 were continued. In 2003 the focus was first on developing new programs and secondly on educating the campus of these programs. The programs introduced in 2003 were the toner cartridge, cell phone recycling, and furniture reuse programs. By the first quarter of 2003 the recycling webpage was created and includes information on each of our waste reduction and recycling programs. Next, educating and training the staff disposing of waste and working with project managers regarding disposal of construction and demolition was found to be extremely helpful. The changes that are seen in the commingled recycling program as well as the green waste program show the successfulness of the training. In educating the campus community there were stickers placed on every blue recycling container clearly labeling what materials are acceptable. E-mails were also sent to the campus community.

4. **How were the tonnages determined for the materials disposed and diverted? (e.g. waste assessments, per capita generation and extrapolation, actual disposal weights, or actual recycling weights)**

Most tonnage was calculated from hauler weight tickets. The others were calculated with various conversion factors sourced from the CIWMB, USEPA, FEECO, and Tellus. For unique materials, we actually weighed the material or searched for a conservative estimate.

5. **What types of activities are included in each of the reported programs? (The following link of category definitions may assist you in answering this question.)**

Some of the categories included a few programs (as opposed to simply the one listed). In the category for "Business Source Reduction" I included the intercampus mail as source reduction, the toner/inkjet recycling program, the cell phone recycling program, and paper reuse from the Graphics department. "Material Exchange" included items from the campus' bid sale as well as furniture donations. The "Beverage Container" category included plastic bottles, aluminum cans, and glass bottles from the campus' outdoor containers. The "MRF" category contains tonnage from our commingled recycling program (books, beverage containers, magazines, cardboard, catalogues, etc.)

6. **Has the State agency/large State facility adopted or changed its waste reduction policy?**

No

If Yes, what is the new waste reduction policy?

7. **What resources (staff and/or funds) did the State agency/large State facility commit toward implementing its Integrated Waste Management Plan in 2003 to help meet the waste diversion goals?**

There was an allocation of funds set aside for printing recycling and waste reduction educational materials.