

# 2001 Annual Report Summary

## Part I

State Agency Name: California State University Pomona  
 Address: 3801 West Temple Avenue Pomona, CA 91768  
 Director: George Lwin  
 Title: Director, Facilities Management  
 Recycling Coordinator: Marilyn J. Wilkerson  
 Address: 3801 West Temple Avenue Pomona, CA 91768  
 Work Phone: (909) 869-5034  
 Fax Number: (909) 869-4850  
 Email Address: mwilkerson@csupomona.edu  
 Total Employees: 2,192  
 Total Visitors, inmates, etc : 21,233

## Part II

<b>Verified</b>	California State Polytechnic University Pomona 3801 West Temple Avenue Pomona, CA 91768 Number of Employees: 2192	Marilynn J Wilkerson 3801 West Temple Avenue Pomona, CA 91768 Phone: (909) 869-5034 Fax: (909) 869-4850 Email: mwilkerson@csupomona.edu
<b>Total Employees: 2192</b>		

## Part III Section 1

Summary of program information entered to date.

### Diversion Calculations

Program	Existing	Planned/ Expanding	Tons
Business Source Reduction	X	X	8.000
Material Exchange	X	X	13.000
Salvage Yards	X	X	0.000
Other Sources	X	X	24.000
Beverage Containers	X	X	11.000
Cardboard	X	X	95.000
Glass	X	X	1.000
Newspaper	X	X	82.000
Office Paper (white)	X	X	21.000
Office Paper (mixed)	X	X	62.000
Plastics	X	X	4.000

Scrap Metal	X	X	14.000
Other Materials	X	X	1.000
Xeriscaping, grasscycling	X	X	27.000
On-site composting/mulching	X	X	35.000
Commercial Pickup of Waste	X	X	284.000
Scrap Metal	X	X	12.000
Concrete/asphalt/rubble (C&D)	X	X	3.000

**Total Tonnage Diverted** **697.000**

Total Tonnage Disposed 3,228.000

**Total Tonnage Generated** **3,925.000**

**Overall Diversion Percentage** **17.8%**  
(Tonnage Diverted / Tonnage Generated)

#### Hazardous Materials (Programs not included in calculations)

Program	Existing	Planned/ Expanding	Tons
Batteries	X	X	(1.500)
Used Oil/Antifreeze	X	X	(2.100)
Paint	X	X	(0.400)

## Part III Section 2

This section of the annual report presents the methods in which your agency informed both employees and customers served that a recycling program was being implemented. Below are identified the programs you reported were continued or implemented during 2002.

1. Web Page
2. Office Paper Recycling Guide
3. Fact sheets
4. Workshops
5. Other Promotional Programs

## Part III Section 3

### Procurement Activities Implemented in 2002

This section of the annual report presents your compliance with the State Agency Buy Recycled Campaign (SABRC). The activities identified below were reported as implemented or continued during 2002. (Note: Completing this section does not meet the [SABRC reporting requirements](#) (PCC Section 12162(b)).

1. Department-Wide Recycled-Content Procurement (RCP) Policy
2. Staff Recycled-Content Procurement Training
3. Joint Purchase Pools

## Part IV

1. Is the mission statement of the State agency/large State facility the same as reported in the previous year?  
Yes

If No, what is the new mission statement?

2. How has the waste stream (i.e. those materials disposed in landfills) changed since the Integrated Waste Management Plan was submitted? (Changes include kinds and quantities of materials disposed in landfills.)

Actual reported tonnage disposed in landfills was 23% higher in 2001 than in 2000. Reasons: higher campus enrollment (5%) and faculty/staff employment; much construction activity (more packaging waste for move-out and move-in items); more accurate reporting (in 2000, waste could not be dumped free at adjacent Spadra landfill, whose closure in 2001 meant longer expensive hauls, less self-haul, and more detailed accounting). Meanwhile the composition of the waste shifted slightly toward packaging (move-in of furnishings and equipment to new buildings); and green waste (collection in brushy areas previously not pruned as diligently, partly for fire purposes).

3. Summarize what waste diversion programs were continued or newly implemented in 2002.

Most SOARD line item diversion programs were in place prior to 2001 (see Part iii, Section1". The most significant addition was initiation of "buy recycled" by the campus procurement office, which will continue to ramp up. An initiative was also launched to include construction contract language requiring contractors to recycle materials where feasible, and account for such diversion (not yet implemented, but the process is started). In addition, blue recycling containers (2728 of them) were purchased both for offices and individual desks. Also, custodial staff were trained to separate recyclables from trash. The biggest gap between intentions and results was the delay in implementing promotional programs. This delay was due to budget cuts that resulted in the postponed hiring of a full time recycling coordinator, which is now planned for 2002.

4. How were the tonnages determined for the materials disposed and diverted? (e.g. waste assessments, per capita generation and extrapolation, actual disposal weights, or actual recycling weights)

The campus hauler now provides monthly data on (a) total amounts disposed, and (b) total amounts recycled through commingled material collected in 3-yard bins, specially colored and marked with acceptable/nonacceptable materials. The breakdown of material within these commingled recycling bins is based on a waste audit carried out in 1996, 1999, and reviewed with spot-checks in 2000. Other categories such as scrap metal, C&D, green waste, printer cartridges, furniture). Grasscycling amounts are based on lawn acreage and types of mowers used in area. (Baseball field continues to collect grass for composting; other areas have implemented grasscycling.)

5. What types of activities are included in each of the reported programs? (The following link of category definitions may assist you in answering this question.)

All campus mail makes use of reusable envelopes. The graphics department uses double side copying where appropriate. Email has supplanted paper in most campus communications. Other source reduction programs will be implemented pending the hiring of a full time recycling coordinator.

6. Has the State agency/large State facility adopted or changed its waste reduction policy?  
No

If Yes, what is the new waste reduction policy?

7. What resources (staff and/or funds) did the State agency/large State facility commit toward implementing its Integrated Waste Management Plan in 2002 to help meet the waste diversion goals?

A part-time recycling coordinator, and a consultant. \$26,000 for purchase of blue recycling bins.