



Office of Financial Aid

Federal Work Study Pay Schedule 2009

| Pay Period | Quarter | Begin Date | End Date | *Attendance Reports (CD048's) & Time Sheets are due to the Office of Financial Aid NO later than 3:00 p.m. | Payday | Max Hours |
|------------|---------|--------------|--------------|--|--------------------|-----------|
| January | Winter | January 01 | January 29 | January 30, 2009 | February 17, 2009 | 96 |
| February | Winter | January 30 | February 28 | March 02, 2009 | March 16, 2009 | 88 |
| March | Winter | March 01 | March 31 | April 01, 2009 | April 16, 2009 | 112 |
| April | Spring | April 01 | April 30 | May 01, 2009 | May 18, 2009 | 88 |
| May | Spring | May 01 | May 31 | June 01, 2009 | June 16, 2009 | 92 |
| June | Spring | June 01 | June 30 | June 19, 2009 (by noon) | July 13, 2009 | 108 |
| July | Summer | July 01 | July 30 | July 31, 2009 | August 17, 2009 | 92 |
| August | Summer | July 31 | August 31 | September 01, 2009 | September 16, 2009 | 88 |
| September | Summer | September 01 | September 30 | October 01, 2009 | October 16, 2009 | 140 |
| October | Fall | October 01 | October 31 | November 02, 2009 | November 17, 2009 | 88 |
| November | Fall | November 01 | December 01 | December 02, 2009 | December 16, 2009 | 100 |
| December | Fall | December 02 | December 31 | January 04, 2010 | January 19, 2010 | 144 |

→ *Attendance Reports (CDO48) should be attached to all time sheets for Cal Poly Pomona Departments only.

→ Incomplete Time Sheets will NOT be processed and will delay pay checks up to 3 weeks. Students MUST complete all sections of the time sheet and all signatures are required.

→ To ensure on-time pay checks, please submit time sheets by the due dates stated above.

→ All CPP Foundation Departments MUST write their Account/Budget Number on the timesheets.

Bridge Students may work up to 40 hours per week during their quarter off.

Paychecks are available in the Cashier's office between 8:00 am and 4:00 pm. Students are required to present their Bronco Access Card or Driver's License when picking up their paychecks.

Payroll Services/Bldg 98 Room B1-20/Phone: (909) 869-2233.