

**Seminar Presentation Evaluation**

CS 463  
Fall 1991  
Craig A. Rich

Topic: \_\_\_\_\_ Date: \_\_\_\_\_

Speaker: \_\_\_\_\_ Evaluator: \_\_\_\_\_

Scale: 1 = very poor 2 = poor 3 = average 4 = good 5 = very good

*Preparation*

- |                             |   |   |   |   |   |
|-----------------------------|---|---|---|---|---|
| 1. Speaker well-prepared    | 1 | 2 | 3 | 4 | 5 |
| 2. Understanding of subject | 1 | 2 | 3 | 4 | 5 |

*Content*

- |                                       |   |   |   |   |   |
|---------------------------------------|---|---|---|---|---|
| 3. Choice of material & scope of talk | 1 | 2 | 3 | 4 | 5 |
| 4. Organization of presentation       | 1 | 2 | 3 | 4 | 5 |
| 5. Made topic easy to understand      | 1 | 2 | 3 | 4 | 5 |
| 6. Provided good examples             | 1 | 2 | 3 | 4 | 5 |

*Delivery*

- |   |   |   |   |   |   |
|---|---|---|---|---|---|
| 7. Clarity of speech & presentation style | 1 | 2 | 3 | 4 | 5 |
| 8. Quality of transparencies              | 1 | 2 | 3 | 4 | 5 |
| 9. Made topic interesting                 | 1 | 2 | 3 | 4 | 5 |
| 10. Ability to answer questions           | 1 | 2 | 3 | 4 | 5 |

A. Describe at least two main concepts that were presented.

B. List your comments and suggestions about the presentation, e.g., what was good, what could be improved, what was missing, etc.

C. Explain why you think the topic was (or was not) appropriate for the seminar.