

INTERCOLLEGIATE ATHLETICS DEPARTMENT
SUPERVISED STUDY PROGRAM POLICIES

- 1) **Signing In/Out:** Required participants will check in and out with the Supervised Study Coordinator. Breaks are permissible but students are required to check out and check back in when they return.

- 2) **Behavior:** Participants are expected to maintain a professional and respectful demeanor at all times. Supervised Study is NOT a time to socialize or visit with others. Student-athletes are expected to appropriately represent the University and Athletic Department.

- 3) **Library/Computer Use:** There are a limited number of computers in the LRC that can be used for academic purposes only. Please bring your own disks to save information because there is not usable printer in the LRC at this time. Retrieving items in the Library for study, research, etc. is allowed BUT students MUST first sign out and then sign back in upon returning. Students should obtain their library books, research info., etc. BEFORE coming in to Supervised Study.

- 4) **Tutoring:** Tutoring is highly recommended and part of the wide range of academic support services available, but hours cannot be used toward Supervised Study. To request a tutor, please see the Academic Athletic Office in Bldg 43– room 118 and complete a *Tutoring Request Form*.

- 5) **Hours:** The hours of operation for Supervised Study are: Monday through Thursday from 6:00pm to 9:00pm at the Learning Resource Center, Bldg. 15– room 4 (ground floor). All participants are required to complete a minimum of 4 hours per week for the entire quarter. Supervised Study hours will be recorded and updated on a regular basis. Coaches will have access to current hours completed in the week and overall hours.

- 6) **“Two Strike Rule”:** Student-athletes who do not complete four (4) hours of Supervised Study in a given week, will be held accountable for making up the missed hours as well as the following:
 - **1st Offense in a quarter**– The student-athlete will be called in for an individual meeting with the Academic Counselor to discuss the reason for not completing the required hours and explain the consequences if subsequent study sessions are not completed.
 - **2nd Offense in quarter**– Individual meeting with the Athletic Director and Head Coach for disciplinary action, which minimally entails immediate suspension from practice and/or competition until missed study time is made up.

Academic Athletic Program Office: Building 43, room 118 (909) 869-2503

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I (print name) _____ have read and understand the policies of the Athletic Department Supervised Study Program.

Student-Athlete Signature _____

The Intercollegiate Athletics Department is committed to academic and athletic excellence. The Supervised Study program will assist student-athletes who have not shown responsible decision-making skills in regard to their academic endeavors by prioritizing their academic and athletic involvement at Cal Poly Pomona.
