



CALIFORNIA STATE POLYTECHNIC UNIVERSITY,
POMONA

Office of the President

Memorandum

DATE: June 4, 2007

TO: Edwin A. Barnes, III
Interim Vice President for
Administrative Affairs

cc: Ms. Pam Shedd
(w/attachment)

Douglas Freer
Vice President for
Student Affairs

FROM:

A handwritten signature in blue ink, appearing to read "J. Michael Ortiz".

J. Michael Ortiz
President

SUBJECT: Delegation of Authority – EXECUTIVE ORDER NO. 812
Delegation of Authority

Pursuant to Executive Order No. 812, in your positions as Interim Vice President for Administrative Affairs, Vice President for Students Affairs, respectively, I am delegating to you the authority to implement and exercise the provisions of said Executive Order subject to the conditions expressed therein as follows:

Delegated to Edwin Barnes:

Oaths: Authority to administer oaths of allegiance and oaths of residence (Standing Orders of the Board of Trustees, Chapter III, Section 5).

Small Claims Court Proceedings: Authority to initiate small claims court proceedings on behalf of the California State University in accordance with California law (Standing Orders of the Board of Trustees, Chapter III, Section 6.b).

Edwin Barnes
Douglas Freer
May 16, 2007
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Delegated to Douglas Freer:

Parietal Authority: Authority to require unmarried minor students who are not living with a parent or guardian to reside in private homes of other housing approved by the campus, to occupy student housing facilities provided at the campus (Standing Orders of the Board of Trustees, Chapter III, Section 3.c).

Tuition Determinations: Authority to make determinations of residence and non-residence for purposes of tuition and admission. Such determinations shall be made in accordance with the law, regulations, resolutions of the Board of Trustees and procedures established by the Chancellor, and they shall be subject to review by the Office of the Chancellor on matters of law (Education Code Section 89075; Title 5; California Code of Regulations, Sections 41907 and 41980).

(w/attachment)