

## CEU Policy on Planning and Implementing Out-of-State and Out-of-Country Self-Support Programs

Effective April 1, 2006

Development and implementation of an out-of-state or out-of-country program must comply fully with the relevant CSU Executive Order, currently EO 795. The College of the Extended University's process of planning and implementing such a program in self-support mode shall follow the following procedures.

1. Gain approval from CEU administrators to determine the feasibility of conducting an out-of-state or out-of-country program.
2. Conduct a feasibility analysis that considers costs, risks, academic standards, demand, Chancellor's Office advice, U.S. government advice, respective embassy support, and partner support per the CSU Executive Order governing such programs.
3. Present the feasibility study findings to and gain approval for developing the program plan from campus administrators including the Provost and university President.
4. Plan all aspects of the program including gaining the necessary support and approvals from the Chancellor's Office, U.S. Department of State, Partnering Country, and academic institutions in the target state or country.
5. Present the final plan inclusive of performance metrics and program review cycles to CEU's top administrators including the Provost, and university president for final approval to implement.
6. Designate a program manager and schedule implementation and program review policies with dates. Program reviews shall include representation from Administrative Affairs.