

**DEPARTMENT RTP DOCUMENT
APPROVAL TRACKING RECORD**

Department:	
Starting Year for Department RTP Document:	
Intended Length for use of Department RTP Document: (maximum 5 years)	

DEPARTMENT

“This Department RTP Document has been approved by a majority vote of the probationary and tenured faculty in this department.”

Dept. Chair:	Printed Name	Signature	Date
DRTPC Chair:	Printed Name	Signature	Date

COLLEGE RTP COMMITTEE

“The CRTPC has reviewed this Department RTP Document and makes the following recommendation.”

1. _____ Recommend Approval
2. _____ Recommend Approval, but concerns noted in attached memo.
3. _____ Recommend to DENY Approval (explanation must be attached.)

CRTPC Chair:	Printed Name	Signature	Date
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COLLEGE/SCHOOL DEAN

“I have reviewed this Department RTP Document and make the following recommendation.”

1. _____ Recommend Approval
2. _____ Recommend Approval, but concerns noted in attached memo.
3. _____ Recommend to DENY Approval (explanation must be attached.)

Dean/Director:	Printed Name	Signature	Date
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ACADEMIC AFFAIRS

1. _____ Approved for the following years _____.
2. _____ Not Approved (Explanation attached.)

AVP for Faculty Affairs:	Printed Name	Signature	Date
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In cases where the Department RTP Document does not conform to the provisions of the collective bargaining agreement or university policy (in particular, appendix 16 or appendix 10), those documents take precedence.